

## Recreational Facilities



### Coral Trace Clubhouse Rules

- Residents and guests are expected to observe all rules
- No one under eighteen (18) unless supervised by an adult
- No Smoking in clubhouse
- No Pets
- No bikes, skateboards, rollerblades or wheeled toys are allowed in the clubhouse
- No jumping on furniture
- No moving of furniture or equipment
- No food or drink (except bottled water) allowed in the exercise room
- No food or drink allowed on billiards table
- No guns, knives or weapons of any kind
- Wet swimwear is not to be worn in the clubhouse (except restrooms)
- Do not remove HOA property from the clubhouse
- Place all trash in appropriate receptacle
- Please pick-up or clean-up after yourself
- Turn off the lights and/or TV when you leave the clubhouse
- No soliciting is permitted on Association property including the clubhouse
- No illegal activity of any kind
- Guests, owners or tenants violating the rules may have their recreational privileges suspended and/or terminated
- Owners and tenants are limited to a reasonable number of guests using the facilities
- Owners are responsible for any damage or defacing of property which they, their tenants or guests may cause. Owners are also responsible for informing their tenants and guests of all rules
- If you note any issue or problem in the clubhouse (unless it is an emergency), please notify an HOA Board member
- Residents must contact the Board Secretary to schedule ongoing usage of a particular room so it can be entered onto the HOA calendar (and not double-booked)
- In order for the HOA to adequately enforce its rules, residents must notify the Management Company in writing of any observed violations

For FIRE, MEDICAL or POLICE EMERGENCY, call 911.

There is a phone in the clubhouse and at poolside

- This is our clubhouse; please help keep the area safe and clean so that we all may continue to enjoy the facilities.
- Clubhouse gate entry code is 412#, listed as Clubhouse in Gate Systems directory.
- Recreation key is required to enter the Billiards, Card, Exercise Room, and Tennis Court, including light timer box.



## Rental Agreement for the Clubhouse Social Room

190 Coral Trace Boulevard, Delray Beach FL 33445

Tell guests to punch in this code to call you to open entrance gate: 412#

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONES: HOME ( ) \_\_\_\_\_ WORK ( ) \_\_\_\_\_ CELL ( ) \_\_\_\_\_

PARTY DATE REQUESTED: \_\_\_\_\_

TYPE OF  
FUNCTION: \_\_\_\_\_

HOURS OF  
FUNCTION: \_\_\_\_\_

NUMBER OF PEOPLE EXPECTED: \_\_\_\_\_

NOTE: ALL EQUIPMENT, TRASH, REFUSE AND PARTY DECORATIONS MUST BE REMOVED PROMPTLY UPON CONCLUSION OF THE EVENT/FUNCTION. IT IS RENTER'S RESPONSIBILITY TO REMOVE TRASH AND REFUSE AS THERE IS NO TRASH PICKUP AT THE CLUBHOUSE.

YOU WILL BE CONTACTED 2-DAYS PRIOR TO THE EVENT/FUNCTION BY THE HOA AUTHORITIES CONDUCTING THE CLUBHOUSE INSPECTION TO SET UP A TIME TO INSPECT AND RECEIVE A KEY TO THE SOCIAL ROOM DOOR.

PARTY RESERVATION APPROVED BY: \_\_\_\_\_

Print Name                      Signature                      Telephone

MONEY RECEIVED:

1) RENTAL FEE RECEIVED \$ \_\_\_\_\_ CHECK # \_\_\_\_\_ BY \_\_\_\_\_

2) SECURITY DEPOSIT RECEIVED \$ \_\_\_\_\_ CHECK # \_\_\_\_\_ BY \_\_\_\_\_

TOTAL RECEIVED: \$ \_\_\_\_\_

3) SECURITY DEPOSIT  
RETURNED/DESTROYED \$ \_\_\_\_\_ CHECK # \_\_\_\_\_ BY \_\_\_\_\_

DATE \_\_\_\_\_ RENTER SIGNATURE \_\_\_\_\_

**Please make checks payable to Coral Trace HOA. Only checks from residents will be accepted. If reservation is made less than one week prior to the event, we will accept cashier's checks only.**



**SMOKING IS NOT PERMITTED AT ANY TIME IN THE CLUBHOUSE**

1. Renters must adhere to all CORAL TRACE RULES, REGULATIONS and GOVERNING DOCUMENTS for the use of the CLUBHOUSE and surrounding areas.
2. THIS RENTAL IS ONLY FOR THE USE OF THE SOCIAL ROOM AND RESTROOMS. ALL OTHER ROOMS, AS WELL AS THE POOL & SPA AREAS, ARE RESTRICTED FROM USE.
3. Only Homeowners/Residents of Coral Trace are permitted to rent the Clubhouse and Facilities.
4. HOURS FOR EVENTS/FUNCTIONS: 10 AM TO 11:30 PM.
5. The Clubhouse Social Room must be vacated and cleaned by 10 AM the following day, or \$75 per day will be charged until cleaned and vacated.
6. Events/Functions – Limited to no more than Seventy-Five (75) people, by order of the City of Delray Beach Fire Marshall.
7. Homeowner/Resident is responsible for complete set-up and clean-up. All materials brought in for the event/function must be removed immediately upon completion of the event/function. Homeowner/Resident is responsible for ALL equipment necessary for cleaning and replacing all furniture/equipment back in its normal positions.
8. Vehicles must not block the streets and are not allowed to be parked on the grass.
9. The noise level must be kept to a minimum. NO AMPLIFIED MUSIC WILL BE ALLOWED OUTSIDE OF THE CLUBHOUSE OR IN THE POOL AREA. ALL ACTIVITY, AFTER 9 PM, IS RESTRICTED TO INSIDE THE CLUBHOUSE AS A COURTESY TO NEARBY HOMEOWNERS.
10. Pets, bicycles, skateboards, or rollerblading are NOT permitted in the Clubhouse.
11. The event/function DOES NOT PROHIBIT other homeowners from using the Clubhouse or other amenities.
12. NO DECORATIONS are allowed on the walls or doors. NO TAPING on walls or doors is allowed.

Reservations are on a first-come, first-served basis. HOA/Management Company reserves the right to book only one (1) event/function per day to allow for set-up and clean-up.

To confirm or make reservations for the Clubhouse please see newsletter for contact person.

I/We agree to all terms and conditions of rental described herein. Initial\_\_\_\_\_

A rental fee of \$150 for the first day, and \$75 for each successive day of the event (which are non-refundable), and a \$300 refundable Security Deposit are required and must be paid at the time of scheduling of the event/function. The deposit will be refunded in full within TEN (10) business days following the event if a Board member determines that there has been no wear-and-tear or other damage to the facilities following the event. If damage/undue wear-and-tear have occurred, cleanup and repair fees will be taken out of the security deposit, and any balance returned to the renter.



## Clubhouse Event/Function Checklist

(To be completed prior to, and after the event to determine eligibility for refund of security deposit.)

<b>SOCIAL ROOM</b>		
Upholstered Couch, Loveseat & 2 Chairs		
Coffee Table/End Tables		
TV/DVD & TV Remote		
Carpet, Walls		
4 Round Tables, 16 Chairs, and 4 Bar Stools		
1 Telephone		
<b>Kitchen Area:</b> Floor, Countertops, Microwave, Refrigerator, and Dishwasher		
<b>Entrance Area Corridor</b>		
Tile		
<b>Restrooms</b>		
Note any additional items:		

CONDITION NOTED:

PRIOR

AFTER

I, \_\_\_\_\_ do hereby agree with the conditions listed above.  
 (Homeowner/Resident)

Prior to Event/Function

After Event/Function

\_\_\_\_\_ Homeowner/Resident \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

HOA Authority

Signature \_\_\_\_\_